



March 19, 2024

Request for Proposals

Wasatch County Building Inspection Services

Wasatch County Public Works & Building Department

1891 W 3000 S, Heber City, UT 84032

Open 3/22/2024 12:00 PM MDT

Close 4/12/2024 5:00 PM MDT

INTRODUCTION AND BACKGROUND

Wasatch County is seeking qualified (3) three third-party building inspection firms to be listed as approved to provide residential inspections if contacted by a permit holder in the event Wasatch County is unable provide the inspection per Utah State Statute 15A-1-105. We are inviting interested and experienced inspection firms with a minimum of (2) two inspectors on staff to submit their qualifications for consideration.

Wasatch County anticipates selecting three of the responding firms, but there is no guarantee that any responding firm will be selected. Selection of a firm will be based upon the review of the submitted materials. The County reserves the right to reject any and all submissions.

Responses to this RFP should include details about qualifications and related experience as described herein. Responses should also include a description of the recommended methods for communicating with county staff. Wasatch County intends to compare and evaluate all qualifying submittals and select the most qualified firm based on proposal content and the proposer's responsiveness to the proposal.

GENERAL PROVISIONS

- A. Wasatch County will award a contract in reliance upon the information contained in proposals submitted in response to the RFP. Wasatch County will be legally bound only when and if there is a signed agreement entered into between Wasatch County and the awarded Proposer.
- B. It is vitally important that any person who signs an application or agreement on behalf of a respondent certifies that he or she has the authority to so act. The proposer who has its application accepted may be required to answer further questions and provide further clarification of its proposal and responses.
- C. Receiving this RFP or responding to it does not entitle any entity to participate in services or transactions resulting from or arising in connection with this RFP. Wasatch County shall have no

liability to any person or entity under or in connection with this RFP, unless and until Wasatch County and such person have executed and entered into an agreement pursuant to the terms of this RFP.

- D. By responding to this RFP each responding party acknowledges that neither Wasatch County nor any of its representatives is making or has made any representation or warranty, either express or implied, as to the accuracy or completeness of any portion of the information contained in this RFP. The responding party further agrees that neither Wasatch County nor any of its representatives shall have any liability to the responding party or any of its representatives as a result of this RFP process or the use of the information contained in this RFP. Only the terms and conditions contained in an agreement when, as, and if executed, and subject to such limitations and restrictions as may be specified therein, may be relied upon by the respondent in any manner as having any legal effect whatsoever.

SCOPE OF WORK

The selected firm will be responsible for conducting comprehensive inspections of residential buildings at various stages of construction. The scope of services includes, but is not limited to, the following inspections:

1. Footing
2. Foundation
3. Sub-rough Plumbing
4. Temporary Power
5. Framing
6. Plumbing, Electrical, Mechanical (4-way)
7. Fire Resistance Construction
8. Weather Barrier
9. Permanent Power
10. Wildland Urban Interface (Ignition Resistance Construction)
11. Insulation
12. Final

PROPOSAL REQUIREMENTS

1. Application Materials will be accepted via email until 5:00 pm on April 12, 2024. Questions, or clarifications should be submitted by April 5, 2024. All questions and submissions should be directed to:

Dustin Grabau

dgrabau@wasatch.utah.gov

2. Submissions should include the following:
 - a) Fee structure for each inspection stage. The fees should be inclusive of all costs associated with conducting the inspections, including travel expenses and any additional expenses. Please provide a breakdown of fees for each type of inspection mentioned in the scope of work.

- b) Company profile including its history, experience in providing residential building inspection services, and any relevant certifications or accreditations.
- c) References from past clients or projects that demonstrate your firm's capability and reliability in providing residential building inspection services.
- d) Insurance & licenses. Provide evidence of insurance coverage and any necessary licenses or certifications required to perform inspection services in Wasatch County.

EVALUATION CRITERIA

Wasatch County will utilize the following in selecting a firm:

1. Competence to perform the services as reflected by technical training and education, and direct experience in providing the services outlined herein. (30% score rating)
2. The firm's history of effective management for similar services. (35% score rating)
3. The best value cost of the offered services. (35% score rating)

Oral interviews may be requested with one or more prospective firms. The decisions of the county's selection committee shall be final and conclusive. This RFP will be awarded to the highest scoring, responsive and responsible vendor meeting the stated requirements.

Wasatch County intends to conduct interviews with firms identified by a selection committee over the following 14 to 21 days. Final award of the RFP is anticipated to be done at a County Council meeting in May or June 2024.