

WASATCH COUNTY Adopted Budget 2022

December 2021

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Executive Summary

INTERIM COUNTY MANAGER Dustin Grabau



COUNTY COUNCIL Marilyn Crittenden Steve Farrell Danny Goode Kendall Crittenden Mark Nelson Jeff Wade Spencer Park

October 29, 2021

County Council Chair Nelson, Vice Chair Park, and fellow Councilors,

I am pleased to present to you the budget for 2022 for Wasatch County. This budget represents a significant efforts to be more transparent and accessible about how the county spends public funds. It involves input from all departments as we assess our needs and plan for the future. It recognizes the unique circumstances of our community and attempts to address the needs identified to serve the public.

Included in this year's budget are nine full-time staff additions composed of the following:

- A human resources professional in the Personnel Department.
- A civil attorney in the Attorney's Office.
- Three new trainee appraisers in the Assessor's Office with one joining mid-year.
- In the Sheriff's Office a new chief deputy, two patrol deputies, and a new sergeant in corrections.

This budget also includes funding for employee compensation changes that are sorely needed. In the budgets below, a market study has been completed adjusting many positions, a 5% cost of living increase included, and a 3% 401k match. Additionally, we've budgeted \$150 per full-time equivalent (FTE) in departments for recognition and \$100 per FTE in the Manager's Office for incentives.

While these payroll expenses come with a high price tag, we currently have many open positions and our ability to hire the approved positions will be limited without implementing these changes. We cannot provide essential services to our community without qualified and dedicated staff being recruited and retained. These programs will go a long way to ensuring both.

In 2020 and 2021 Wasatch County received significant funding from Federal coronavirus relief funds from both CARES and ARP Acts which contributed \$3.6 million and \$3.3 million respectively. Wasatch County also expects to receive an additional \$3.3 million in 2022 through the ARP Act. These funds have been and will be used in accordance with guidelines to promote public health, restore economic vitality, and address critical approved needs.

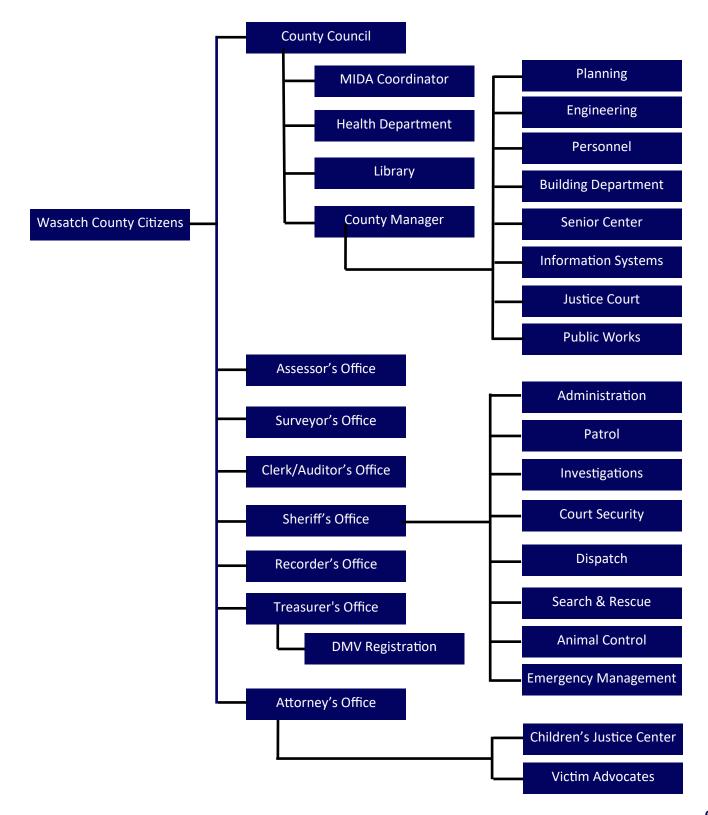
Truth in taxation is included in this final budget and is dedicated toward additional staff and automation efforts to improve the county's tax appraisal process.

Respectfully,

Dustin Grabau Wasatch County Interim Manager

ASSESSOR ATTORNEY CLERK/AUDITOR RECORDER SHERIFF SURVEYOR TREASURER JUSTICE COURT JUDGE Todd Griffin Scott Sweat Joey D Granger Marcy Murray Jared Rigby James Kaiserman Diane G Burgener Brook Sessions 25 North Main • Heber City, Utah 84032 • (435) 654-3211 • www.wasatch.utah.gov

Organizational Chart



Elected & Staff Positions



Back Row left to right: Kendall Crittenden, Danny Goode, Spencer Park, Mark Nelson Front Row left to right: Steve Farrell, Marilyn Crittenden, Jeff Wade

County Administration

County Assessor County Clerk-Auditor **County Attorney County Recorder County Surveyor County Treasurer** County Sheriff Interim County Manager Justice Court Planning Personnel Information Systems **Building Department** Public Works

Todd Griffin Joey Granger Scott Sweat Marcy Murray Jim Kaiserman Diane Burgener Jared Rigby Dustin Grabau Judge Sessions Doug Smith Dave Rowley Don Wood Quinn Davis Brandon Cluff

term: 2021 to 2024 term: 2020 to 2022 term: 2019 to 2022 term: 2021 to 2024 term: 2021 to 2024 term: 2021 to 2024 term: 2019 to 2022 appointed appointed appointed appointed appointed appointed appointed

County Council

At-Large A: At-Large B: Heber North C: Heber South D: Midway E: County East F: County South G: Spencer Park

Marilyn Crittenden Steve Farrell Danny Goode Kendall Crittenden Mark Nelson (Chair) Jeff Wade

term: 2019 to 2022 term: 2021 to 2024 term: 2019 to 2022 term: 2021 to 2024 term: 2021 to 2024 term: 2019 to 2022 term: 2021 to 2024

All Funds Summary

| 2022 Budget by Fund | | | | | | |
|-----------------------------------|----|--------------------------|-------------------------------|-------------------|----|------------------|
| Fund | | Revenue & Transfer In | Expenditure & Transfer Out | | | Balance |
| General Fund | \$ | 30,200,551 | \$ | 30,110,401 | \$ | 90,150 |
| Special Revenue Funds | | | | | | |
| Transient Room Tax Fund | | 2,510,000 | | 2,510,000 | | - |
| Restaurant Tax Fund | | 894,000 | | 894,000 | | - |
| Jail Commissary Fund | | 120,500 | | 137,300 | | (16,800) |
| 911 Emergency Services Fund | | 250,000 | | 250,000 | | - |
| Liquor Distribution Fund | | 60,000 | | 60,000 | | - |
| Library Fund | | 1,321,040 | | 1,332,175 | | (11,135) |
| Public Health Services Fund | | 3,615,812 | | 3,592,355 | | 23,457 |
| American Rescue Plan Act | | 3,310,889 | | 1,933,889 | | 1,377,000 |
| MIDA Fund | | 233,564 | | 233,564 | | <u> </u> |
| Total Special Revenue Funds | | 12,315,805 | | <u>10,943,283</u> | | 1,372,522 |
| Capital Improvement Funds | | | | | | |
| General CIP Fund | | 1,035,929 | | 696,929 | | 339,000 |
| B&C Road Fund | | 984,400 | | 1,819,000 | | (834,600) |
| Impact Fee Fund | | 864,000 | | 431,000 | | 433,000 |
| Total Capital Improvement Funds | | 2,884,329 | | 2,946,929 | | (62,600) |
| Internal Service Funds | | | | | | |
| Information Systems Services Fund | | 2,100,284 | | 2,097,987 | | 2,297 |
| Computer Replacement | | 341,960 | | 341,960 | | - |
| Fleet Maintenance | | 64,500 | | 70,800 | | (6 <i>,</i> 300) |
| Fleet Replacement | | 367,700 | | 367,700 | | - |
| Communication Equipment | | 177,175 | | 177,175 | | |
| Total Internal Service Funds | | 3,051,619 | | 3,055,622 | | (4,003) |
| Debt Service Fund | | | | | | |
| County Bonds Fund | | 1,183,500 | | 1,016,200 | | 167,300 |
| Sales Tax Rev Bond Fund | | 80,000 | | 80,000 | | |
| Total Debt Service Funds | | 1,263,500 | | 1,096,200 | | 167,300 |
| Total - All Funds | \$ | 49,715,803 | \$ | 48,152,434 | \$ | 1,563,369 |

General Fund Information

General Fund Summary

| General Fund Summary | Actual Amount | | Adopted Budget A | • • | dopted Budget 2022 |
|----------------------------|---------------|------------|------------------|------------|-----------------------|
| Revenue & Transfer In | 2019 | 2020 | 2021 | 2021 | 2022 |
| | 10,574,019 | 13,683,169 | 13,941,514 | 13,941,514 | 15,118,156 |
| Property Taxes | | | | | |
| Sales Tax | 2,921,400 | 3,743,124 | 3,258,909 | 4,100,000 | 4,000,000 |
| Building Fees | 1,759,523 | 1,938,054 | 1,889,250 | 4,723,125 | 2,650,150 |
| Engineering Fees | 757,007 | 271,392 | 312,000 | 2,000,000 | 594,500 |
| Other Fees | 19,107 | 28,888 | 31,850 | 23,888 | 25,700 |
| Fee in Lieu | 1,689,286 | 1,626,136 | 1,673,263 | 1,673,263 | 1,686,218 |
| Mental health | 999,158 | 752,240 | 1,521,399 | 1,000,000 | 1,200,000 |
| Grants | 288,618 | 3,679,216 | 400,475 | 474,159 | 349,227 |
| Recording Fees | 433,368 | 759,906 | 743,160 | 880,000 | 877,900 |
| Planning Fees | 118,364 | 151,317 | 260,000 | 260,000 | 235,000 |
| Public Safety Programs | 2,472,504 | 2,470,562 | 2,742,550 | 2,186,793 | 2,563,200 |
| Charges for Services | 1,070,136 | 27,184 | - | - | - |
| Senior Citizens Fees | 129,574 | 130,871 | 110,450 | 100,000 | 120,000 |
| Motor Vehicle Fees | 70,621 | 53,360 | 80,000 | 80,000 | 80,000 |
| Auditor Fees | 92,533 | 47,715 | 72,000 | 60,000 | 60,500 |
| Contributions & Transfers | 7,396 | 134,280 | 117,250 | 117,250 | 354,000 |
| Misc Revenue | 310,333 | 315,589 | 355,000 | 135,000 | 286,000 |
| Total Rev. & Transfer In | 23,712,946 | 29,813,005 | 27,509,070 | 31,754,991 | 30,200,551 |
| Expenditure & Transfer Out | | | | | |
| Essential Services | | | | | |
| County Manager | 571,687 | 630,840 | 800,177 | 712,989 | 935,792 |
| County Council | 298,741 | 321,478 | 367,235 | 367,235 | 397,767 |
| Justice Court | 327,048 | 331,016 | 383,568 | 389,744 | 410,748 |
| Personnel | 173,827 | 201,998 | 216,378 | 282,830 | 358,888 |
| Clerk/Auditor | 843,207 | 912,984 | 931,206 | 1,015,749 | 1,034,941 |
| Treasurer | 409,940 | 441,455 | 456,139 | 456,139 | 486,135 |
| Recorder | 504,538 | 541,841 | 581,663 | 581,663 | 629,962 |
| Attorney's Office | 1,115,575 | 1,279,652 | 1,417,358 | 1,417,358 | 1,636,949 |
| Assessor | 862,797 | 847,491 | 1,211,803 | 1,211,803 | 1,368,141 |
| Surveyor | 316,328 | 305,191 | 334,145 | 334,145 | 403,874 |
| Sheriff's Office | 8,354,490 | 9,449,865 | 11,327,826 | 11,308,826 | 12,609,879 |
| Public Works | 3,055,707 | 3,074,673 | 3,957,902 | 5,477,861 | 4,619,681 |
| Mental Health | 1,329,626 | 59,440 | 1,731,024 | 1,731,024 | 1,445,500 |
| Senior Citizens | 525,486 | 553,421 | 590,808 | 590,808 | 719,468 |
| Ambulance | 1,582,173 | 761,021 | - | - | - |
| | | - | | | |

Continued on next page

| Net Change in Fund Balance | 1,358,589 | 5,383,732 | 530,113 | 1,035,083 | - |
|-----------------------------|------------|------------|------------|------------|-------------------|
| Total Exp. & Transfer Out _ | 22,354,358 | 24,429,273 | 26,978,957 | 30,719,908 | <u>30,200,551</u> |
| General Services | 110,814 | 2,364,115 | 115,000 | 2,115,000 | 123,181 |
| Indigent | 1,400 | 4,957 | 4,000 | 4,000 | 4,000 |
| USU Extension Services | 194,462 | 189,128 | 212,855 | 212,855 | 220,366 |
| Legislative Support | 22,500 | 21,500 | 24,500 | 36,000 | 36,000 |
| District Court | 40 | 313 | 12,000 | 4,000 | 9,600 |
| CARES | - | 142,758 | - | - | - |
| Special Services | | | | | |
| MIDA Coordinator | - | - | - | 116,857 | 233,714 |
| Engineering | 226,693 | 249,094 | 200,350 | 250,000 | 250,000 |
| Planning & Zoning | 647,588 | 598,855 | 775,651 | 775,651 | 839,959 |
| Building Inspection | 879,690 | 1,146,188 | 1,327,370 | 1,327,370 | 1,426,007 |
| Development Services | | | | | |

Essential Services

Essential Services provide for general government operations and oversight that facilitate core services for Wasatch County

| | Actual Amount | Actual Amount | Adopted Budget A | djusted Budget A | dopted Budget |
|----------------------|---------------|---------------|------------------|------------------|---------------|
| County Manager | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 345,152 | 413,577 | 435,940 | 348,752 | 464,064 |
| Operating Expense | 201,646 | 189,042 | 332,600 | 332,600 | 443,650 |
| Overhead Cost | 24,889 | 28,221 | 31,637 | 31,637 | 28,078 |
| Total County Manager | 571,687 | 630,837 | 800,177 | 712,989 | 935,792 |

Department Description

- The County Manager's office consists of 3 employees who oversee the administration of county functions and operates as the executive head of the county. Departments under the direct supervision of the County Manager include Planning & Zoning, Information Systems, Building Inspection, Public Works, and Personnel.
- Budget highlights for 2022 include funding for consulting services and employee recognition.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|---------------------|---------------|---------------|----------------|-----------------|----------------|
| County Council | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 203,065 | 238,605 | 251,093 | 251,093 | 268,034 |
| Operating Expense | 82,562 | 64,253 | 94,200 | 94,200 | 92,775 |
| Overhead Cost | 13,114 | 18,620 | 21,942 | 21,942 | 36,958 |
| Total County Counci | l 298,741 | 321,478 | 367,235 | 367,235 | 397,767 |

Department Description

- The County Council consists of 7 part-time council members who oversee the legislative functions the county and provides oversight to the executive functions.
- There are no major changes to the council's budget in 2022.

| | Actual Amount | Actual Amount A | dopted Budget A | djusted Budget A | dopted Budget |
|---------------------|---------------|-----------------|-----------------|------------------|---------------|
| Justice Court | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 244,912 | 244,891 | 303,377 | 303,377 | 324,097 |
| Operating Expense | 57,928 | 43,965 | 45,059 | 51,235 | 39,575 |
| Overhead Cost | 24,208 | 42,161 | 35,132 | 35,132 | 47,076 |
| Total Justice Court | 327,048 | 331,016 | 383,568 | 389,744 | 410,748 |

- The Justice Court is operated by 2 full-time employees and 1 part-time employee. It provides services for minor legal matters handled at a local level.
- There are no major changes to this budget in 2022.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|---------------|---------------|----------------|-----------------|----------------|
| Personnel | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 160,703 | 185,604 | 196,818 | 196,818 | 334,705 |
| Operating Expense | 4,806 | 3,484 | 5,265 | 71,718 | 6,305 |
| Overhead Cost | 8,318 | 12,910 | 14,295 | 14,295 | 17,879 |
| Total Personnel | 173,827 | 201,998 | 216,378 | 282,830 | 358,888 |

- Personnel consists of 3 full-time employees and provides support all county staff as well as for Parks & Recreation and Solid Waste SSDs.
- A third full-time employee was added in 2022 to provide an additional HR credentialed staff member.

| Clerk/Auditor | Actual Amount 2019 | Actual Amount 2020 | Adopted Budget 2021 | Adjusted Budget 2021 | Adopted Budget 2022 |
|--------------------------|-----------------------|-----------------------|------------------------|-------------------------|------------------------|
| Clerk | | | | | |
| Employee Expense | 414,375 | 460,517 | 470,385 | 470,385 | 500,559 |
| Operating Expense | 66,460 | 41,240 | 56,200 | 56,200 | 47,200 |
| Overhead Expense | 66,071 | 74,748 | 79,321 | 79,321 | 112,232 |
| Total Clerk | 546,906 | 576,505 | 605,906 | 605,906 | 659,991 |
| Central Purchasing | | | | | |
| Operating Expense | 78,107 | 74,561 | 81,300 | 81,300 | 90,700 |
| Overhead Expense | 184,494 | 180,940 | 190,000 | 274,544 | 192,000 |
| Total Central Purchasing | 262,601 | 255,501 | 271,300 | 355,844 | 282,700 |
| Elections | | | | | |
| Operating Expense | 33,700 | 80,978 | 54,000 | 54,000 | 92,250 |
| Total Elections | 33,700 | 80,978 | 54,000 | 54,000 | 92,250 |
| Total Clerk/Auditor | 843,207 | 912,984 | 931,206 | 1,015,749 | 1,034,941 |

Department Description

- The Clerk/Auditor's Office is headed by an elected Clerk/Auditor. It provides for financial operations of the county and supports business licenses, elections, and other functions. It consists of 5 full-time staff members.
- There are no major changes to this budget in 2022.

| | Actual Amount A | ctual Amount A | dopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|-----------------|----------------|---------------|-----------------|----------------|
| Treasurer | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 342,416 | 366,087 | 359,875 | 359,875 | 365,311 |
| Operating Expense | 23,753 | 23,571 | 34,000 | 34,000 | 36,900 |
| Overhead Cost | 43,772 | 51,796 | 62,264 | 62,264 | 83,924 |
| Total Treasure | r 409,940 | 441,455 | 456,139 | 456,139 | 486,135 |

- The Treasurer's Office is headed by an elected Treasurer and manages county funds including collection of property taxes. It also administers the county's DMV. Staff includes 5 full-time members.
- Budget highlights in 2022 include funding for digitizing microfilm catalogues.

| | Actual Amount A | ctual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|-----------------|--------------|----------------|-----------------|----------------|
| Recorder | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 420,268 | 452,012 | 468,575 | 468,575 | 485,112 |
| Operating Expense | 17,389 | 12,087 | 24,000 | 24,000 | 24,900 |
| Overhead Cost | 66,882 | 77,743 | 89,088 | 89,088 | 119,950 |
| Total Recorde | r 504,538 | 541,841 | 581,663 | 581,663 | 629,962 |

- The Recorder's Office is headed by an elected Recorder and manages the recording and repository of official documents. It includes 6 full-time staff members and 1 part-time staff member.
- Budget highlights in 2022 include funding for a part-time staff member.

| Attorney's Office | Actual Amount 2019 | Actual Amount 2020 | Adopted Budget 2021 | Adjusted Budget 2021 | Adopted Budget 2022 |
|-------------------------------|-----------------------|-----------------------|------------------------|-------------------------|------------------------|
| Attorney's Office | | | - | | - |
| Employee Expense | 793,969 | 943,435 | 1,014,063 | 1,014,063 | 1,191,809 |
| Operating Expense | 33,995 | 27,241 | 63,189 | 63,189 | 71,715 |
| Overhead Cost | 44,632 | 52,950 | 56,821 | 56,821 | 77,373 |
| Total Attorney's Office | 872,596 | 1,023,625 | 1,134,073 | 1,134,073 | 1,340,897 |
| Children's Justice Center | | | | | |
| Employee Expense | 101,206 | 105,539 | 110,335 | 110,335 | 114,693 |
| Operating Expense | 17,741 | 15,236 | 23,750 | 23,750 | 23,000 |
| Total Children's Justice Cen- | | | | | |
| ter | 838 | 773 | 5,360 | 5,360 | 900 |
| Victim Advocate | 119,785 | 121,548 | 139,445 | 139,445 | 138,593 |
| Employee Expense | | | | | |
| Operating Expense | 92 <i>,</i> 055 | 95,703 | 99,603 | 99,603 | 107,537 |
| Overhead Cost | 12,657 | 16,628 | 21,447 | 21,447 | 18,125 |
| Total Victim Advocate | 18,481 | 22,149 | 22,789 | 22,789 | 31,798 |
| | 123,194 | 134,479 | 143,840 | 143,840 | 157,460 |
| Total Attorney's Office | | | | | |
| Department Description | 1,115,575 | 1,279,652 | 1,417,358 | 1,417,358 | 1,636,949 |

Department Description

• The Attorney's Office is headed by an elected Attorney and manages all legal matters for the county including prosecution of crimes and civil considerations of county functions. It includes 10 full-time employees and 1 part-time employee.

• Budget highlights in 2022 include funding for an additional full-time civil attorney.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|---------------|---------------|----------------|-----------------|----------------|
| Assessor | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 736,336 | 720,026 | 1,004,969 | 1,004,969 | 1,169,340 |
| Operating Expense | 59,420 | 48,622 | 112,500 | 112,500 | 79,850 |
| Overhead Cost | 67,040 | 78,843 | 94,334 | 94,334 | 118,951 |
| Total Assessor | r 862,797 | 847,491 | 1,211,803 | 1,211,803 | 1,368,141 |

- The Assessor's Office is headed by an elected Assessor managing the assessment of property values within the county. It includes 11 full-time employees.
- Budget highlights in 2022 include funding for two trainees to be brought on mid-year.

| Sheriff's Office | Actual Amount 2019 | Actual Amount 2020 | Adopted Budget 2021 | Adjusted Budget 2021 | Adopted Budget 2022 |
|-----------------------|-----------------------|-----------------------|------------------------|-------------------------|------------------------|
| Admin | | | | | |
| Employee Expense | 392,941 | 272,660 | 388,181 | 388,181 | 551,261 |
| Operating Expense | 145,316 | 176,522 | 176,126 | 176,126 | 161,480 |
| Capital | 253,536 | 793,900 | 899,736 | 899,736 | 1,157,793 |
| Overhead Cost | 15,652 | 22,727 | 30,000 | 60,000 | 30,000 |
| Total Admir | | 1,265,809 | 1,494,042 | 1,524,042 | 1,900,534 |
| Patrol | | | | | |
| Employee Expense | 1,382,045 | 1,671,677 | 2,089,418 | 2,089,418 | 2,385,394 |
| Operating Expense | 224,014 | 207,638 | 225,835 | 225,835 | 294,000 |
| Capital | 279,860 | 87,166 | 84,000 | 84,000 | 176,000 |
| Overhead Cost | 28,500 | - | - | - | - |
| Total Patro | | 1,966,481 | 2,399,253 | 2,399,253 | 2,855,394 |
| Investigations | | | | | |
| Employee Expense | 1,492,485 | 1,600,382 | 1,629,011 | 1,629,011 | 1,746,272 |
| Operating Expense | 104,897 | 101,840 | 114,500 | 114,500 | 114,500 |
| Overhead Cost | 113,849 | 56,000 | 56,000 | 56,000 | 66,000 |
| Total Investigation | s 1,711,231 | 1,758,221 | 1,799,511 | 1,799,511 | 1,926,772 |
| Court Security | | | | | |
| Employee Expense | 333,916 | 279,524 | 395,394 | 395,394 | - |
| Operating Expense | 4,811 | 9,046 | 8,750 | 8,750 | 8,750 |
| Overhead Cost | 3,994 | <u> </u> | | | |
| Total Court Security | y 342,721 | 288,569 | 404,144 | 404,144 | 8,750 |
| Dispatch | | | | | |
| Employee Expense | 712,254 | 781,284 | 771,640 | 771,640 | 1,121,321 |
| Operating Expense | 18,975 | 23,357 | 25,000 | 25,000 | 23,000 |
| Overhead Cost | 65,261 | | | | |
| Total Dispatch | ו 796,490 | 804,641 | 796,640 | 796,640 | 1,144,321 |
| Search & Rescue | | | | | |
| Employee Expense | 2,250 | 74,470 | 84,018 | 84,018 | 85,860 |
| Operating Expense | 420 | 285,789 | 363,890 | 363,890 | 363,890 |
| Capital | | 33,499 | 30,000 | | 30,000 |
| Total Search & Rescue | e 2,670 | 393,759 | 477,909 | 447,909 | 479,751 |
| Animal Control | | | | | |
| Overhead Cost | 27,909 | 16,836 | 126,000 | 126,000 | 120,000 |
| Total Animal Contro | l 27,909 | 16,836 | 126,000 | 126,000 | 120,000 |
| Corrections | | | | | |
| Employee Expense | 2,124,098 | 2,454,452 | 3,253,430 | 3,253,430 | 3,591,805 |
| Operating Expense | 372,292 | 382,731 | 414,700 | 414,700 | 397,100 |
| Overhead Cost | 97,340 | - | - | - | 30,000 |
| | 48,984 | 14,441 | 20,000 | 1,000 | 20,000 |
| Total Correction | s 2,642,715 | 2,851,624 | 3,688,130 | 3,669,130 | 4,038,905 |

Continued on next page

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|----------------------------|----------------------|---------------|----------------|-----------------|----------------|
| Sheriff's Office Cont. | 2019 | 2020 | 2021 | 2021 | 2022 |
| Emergency Management | | | | | |
| Employee Expense | 78,442 | 76,951 | 99,897 | 99,897 | 95,152 |
| Operating Expense | 24,394 | 25,472 | 42,300 | 42,300 | 40,300 |
| Overhead Cost | 6,052 | 1,502 | | | |
| Total Emergency Management | 108,888 | 103,925 | 142,197 | 142,197 | 135,452 |
| Total Sheriff's Office | 9 254 400 | 0 440 965 | 11 227 026 | 11 208 826 | 12 600 970 |
| Total Sherili S Office | 8,354,490 | 9,449,865 | 11,327,826 | 11,308,826 | 12,609,879 |

- The Sheriff's Office is headed by an elected Sheriff providing county-wide service in many areas utilizing 63 full-time staff members and 32 part-time staff members.
- Budget highlights in 2022 include 1 Chief Deputy, 2 Patrol Deputies, and 1 Corrections Sergeant.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budg |
|----------------------------|---------------|---------------|----------------|-----------------|--------------|
| Public Works | 2019 | 2020 | 2021 | 2021 | et 2022 |
| Highways | | | | | |
| Employee Expense | 1,606,237 | 1,672,214 | 1,878,424 | 1,878,424 | 2,092,492 |
| Operating Expense | 321,963 | 382,253 | 546,214 | 546,214 | 550,964 |
| Overhead Expense | 104,694 | 106,734 | 97,776 | 97,776 | 120,424 |
| Capital Expense | 41,674 | 5,863 | 12,000 | 12,000 | 32,000 |
| Total Highways | 2,074,567 | 2,167,065 | 2,534,414 | 2,534,414 | 2,795,880 |
| Flood Control | | | | | |
| Employee Expense | 16,642 | 2,448 | 76,000 | 76,000 | 76,000 |
| Total Flood Control | 16,642 | 2,448 | 76,000 | 76,000 | 76,000 |
| Wildland Fire | | | | | |
| Employee Expense | 10,530 | 11,432 | 11,365 | 11,365 | 15,888 |
| Operating Expense | (26,473) | 78,528 | 113,800 | 1,633,760 | 160,000 |
| Total Wildland Fire | (15,943) | 89,960 | 125,165 | 1,645,125 | 175,888 |
| Building Maintenance | | | | | |
| Employee Expense | 158,604 | 182,111 | 194,774 | 194,774 | 277,183 |
| Operating Expense | 473,604 | 373,702 | 698,000 | 698,000 | 972,543 |
| Total Building Maintenance | 632,208 | 555,813 | 892,774 | 892,774 | 1,249,726 |
| Recreation TV | | | | | |
| Employee Expense | 13,200 | 13,335 | 23,200 | 23,200 | 23,200 |
| Total Recreation TV | 13,200 | 13,335 | 23,200 | 23,200 | 23,200 |
| Weed & Pest Control | | | | | |
| Employee Expense | 272,672 | 178,358 | 203,398 | 203,398 | 194,837 |
| Operating Expense | 56,361 | 61,693 | 96,950 | 96,950 | 98,150 |
| Overhead Expense | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| Total Weed & Pest Control | 335,033 | 246,051 | 306,348 | 306,348 | 298,987 |
| Total Public Works | 3,055,707 | 3,074,673 | 3,957,902 | 5,477,861 | 4,619,681 |

- The Public Works Department provides county-wide service in many areas utilizing 21 full-time staff members.
- An additional \$23,000 was added in 2022 for a Wildland Fire Certification Incentive.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|---------------|---------------|----------------|-----------------|----------------|
| Surveyor | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 254,089 | 266,192 | 270,256 | 270,256 | 311,646 |
| Operating Expense | 38,027 | 12,064 | 34,180 | 34,180 | 55,250 |
| Overhead Cost | 24,212 | 26,935 | 29,709 | 29,709 | 36,978 |
| Total Surveyor | 316,328 | 305,191 | 334,145 | 334,145 | 403,874 |

- The Surveyor's Office is headed by an elected Surveyor managing plat reviews for all properties within the county. They provide services for any property surveys in Wasatch County and Rich County by contract. It includes 3 full-time employees.
- Budget highlights in 2022 include funding a data collector and truck bed organizer.

| | Actual | Actual Amount Ac | Adopted Budget | | |
|-------------------|-------------|------------------|----------------|------|------|
| Ambulance | Amount 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 1,068,379 | 749,741 | - | - | - |
| Operating Expense | 308,261 | 11,279 | - | - | - |
| Overhead Expense | 132,045 | - | - | - | - |
| Capital Expense | 73,489 | - | | - | - |
| Total Ambulance | 1,582,173 | 761,021 | - | - | - |

Department Description

• The Ambulance Department was transferred to the Wasatch County Fire District SSD in 2020.

| | Actual Amount A | ctual Amount | Adopted Budget A | djusted Budget | Adopted Budget |
|-----------------------|-----------------|--------------|------------------|----------------|----------------|
| Senior Citizens | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 343,524 | 350,289 | 379,194 | 379,194 | 465,629 |
| Operating Expense | 113,081 | 105,739 | 107,100 | 107,100 | 124,325 |
| Overhead Expense | 68,881 | 87,237 | 74,513 | 74,513 | 99,514 |
| Capital Expense | - | 10,156 | 30,000 | 30,000 | 30,000 |
| Total Senior Citizens | s 525,486 | 553,421 | 590,808 | 590,808 | 719,468 |

Department Description

• The Senior Citizens Department provides county-wide service seniors utilizing 5 full-time staff and 1 part-time staff members. In 2022, the Senior Center's operations will be managed by the Parks & Recreation district.

• No major changes are included in the 2022 budget.

| | Actual Amount | Actual Amount | Adopted Budget A | djusted Budget A | dopted Budget |
|---------------------|---------------|---------------|------------------|------------------|---------------|
| Mental Health | 2019 | 2020 | 2021 | 2021 | 2022 |
| Operating Expense | 1,329,626 | 59,440 | 1,731,024 | 1,731,024 | 1,445,500 |
| Total Mental Health | 1,329,626 | 59,440 | 1,731,024 | 1,731,024 | 1,445,500 |

- This department funds mental health services through a contract with Wasatch Mental Health.
- In 2022, the County will fund additional services through Wasatch Mental Health using federal American Rescue Plan Act funds.

Development Services

Development Services provide for items that regulate and enforce existing codes to preserve quality of life, health, and safety standards as projects are constructed in the county.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|---------------------------|---------------|---------------|----------------|-----------------|----------------|
| Building Inspection | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 612,575 | 742,361 | 852,819 | 852,819 | 908,304 |
| Operating Expense | 201,673 | 327,285 | 389,500 | 389,500 | 405,550 |
| Overhead Cost | 65,441 | 76,542 | 85,051 | 85,051 | 112,153 |
| Total Building Inspection | 879,690 | 1,146,188 | 1,327,370 | 1,327,370 | 1,426,007 |

Department Description

- The Building Inspection Department consists of 7 full-time employees and helps administer building for development projects in unincorporated portions of Wasatch County.
- Some minor staff reclassifications are included in the 2022 budget.

| | Actual Amount A | ctual Amount A | dopted Budget Ad | ljusted Budget | Adopted Budget |
|-------------------------|-----------------|----------------|------------------|----------------|----------------|
| Planning & Zoning | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 512,408 | 507,596 | 597,209 | 597,209 | 654,533 |
| Operating Expense | 102,538 | 43,183 | 123,750 | 123,750 | 132,500 |
| Overhead Cost | 32,641 | 48,077 | 54,692 | 54,692 | 52,927 |
| Total Planning & Zoning | 647,588 | 598,855 | 775,651 | 775,651 | 839,959 |

Department Description

• The Planning and Zoning Department consists of 6 full-time employees and helps administer the code for development and zoning across the unincorporated portions of Wasatch County.

• Funding for some contract services is included in the 2022 budget.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|---------------|---------------|----------------|-----------------|----------------|
| Engineering | 2019 | 2020 | 2021 | 2021 | 2022 |
| Operating Expense | 226,693 | 249,094 | 200,350 | 250,000 | 250,000 |
| Total Engineering | 226,693 | 249,094 | 200,350 | 250,000 | 250,000 |

- The Engineering Department funds the consulting firms that provide engineering services to county development projects.
- No major changes are included in the 2022 budget.

Special Services

Special Services are departments created for specific purposes with a limited scope of responsibilities.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Tentative Budget |
|----------------------|---------------|---------------|----------------|-----------------|------------------|
| District Court | 2019 | 2020 | 2021 | 2021 | 2022 |
| Operating Expense | 40 | 313 | 12,000 | 4,000 | 9,600 |
| Total District Court | 40 | 313 | 12,000 | 4,000 | 9,600 |

Department Description

- District Court funds ongoing maintenance to the District Court leased to State Court System.
- There are no major changes to this budget in 2022.

| | Actual Amount | Actual Amount | Adopted Budget Adjusted Budget | | Tentative Budget |
|---------------------------|---------------|---------------|--------------------------------|--------|------------------|
| Legislative Support | 2019 | 2020 | 2021 | 2021 | 2022 |
| Operating Expense | 22,500 | 21,500 | 24,500 | 36,000 | 36,000 |
| Total Legislative Support | 22,500 | 21,500 | 24,500 | 36,000 | 36,000 |

Department Description

- Legislative Support funds two consultants that provide services on state and federal issues.
- There are no major changes to this budget in 2022.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Tentative Budget |
|------------------------------|---------------|---------------|----------------|-----------------|------------------|
| USU Extension Services | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | 67,437 | 69,777 | 73,276 | 73,276 | 36,221 |
| Operating Expense | 92,126 | 85,597 | 100,300 | 100,300 | 130,450 |
| Overhead Expense | 34,899 | 33,754 | 39,279 | 39,279 | 53,695 |
| Total USU Extension Services | 194,462 | 189,128 | 212,855 | 212,855 | 220,366 |

- This department funds the county's portion of Utah State University's extension services.
- While it has no budget impact, in 2022 one staff member shifted from being a county employee to a USU employee.

| | Actual Amount | Actual Amount Adopted Budget Adjusted Budget | | Adopted Budget | |
|-------------------|---------------|--|------|----------------|------|
| CARES Act | 2019 | 2020 | 2021 | 2021 | 2022 |
| Employee Expense | - | 206,006 | - | - | - |
| Operating Expense | - | 1,938,556 | - | - | - |
| Overhead Expense | - | 686,353 | - | - | - |
| Capital Expense | | 142,758 | | | |
| Total CARES | . - | 2,973,672 | - | - | - |

• This department was created to track the expenditure of the Coronavirus Aid, Relieve, and Economic Security (CARES) Act passed by Congress in 2020. All funds were spent in accordance with federal regulations and US Treasury Guidelines in 2020.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------|---------------|---------------|----------------|-----------------|----------------|
| Indigent | 2019 | 2020 | 2021 | 2021 | 2022 |
| Operating Expense | 1,400 | 4,957 | 4,000 | 4,000 | 4,000 |
| Total Indigent | 1,400 | 4,957 | 4,000 | 4,000 | 4,000 |

Department Description

- This department funds expenses for individuals requiring services but without funds or family support.
- No major budget changes are included in the budget.

| General Services | Actual Amount 2019 | Actual Amount 2020 | Adopted Budget 2021 | Adjusted Budget 2021 | Adopted Budget 2022 |
|---|-----------------------|-----------------------|------------------------|-------------------------|------------------------|
| Contributions & Transfer Out | 79,675 | 2,332,376 | 83,000 | 2,083,000 | 87,181 |
| Operating Expense | 31,139 | 31,739 | 32,000 | 32,000 | 36,000 |
| Tota | 110,814 | 2,364,115 | 115,000 | 2,115,000 | 123,181 |

Department Description

• This department funds general expenses.

• No major budget changes are included in the budget.

Special Revenue Funds Information

Special Revenue Funds are those with a dedicated funding source and a special purpose to provide services to county citizens.

| | Actual Amount | Actual Amount | Adopted Budg- | Adjusted Budg- | Adopted Budg- |
|------------------------------|---------------|---------------|---------------|----------------|---------------|
| Transient Room Tax Fund | 2019 | 2020 | et 2021 | et 2021 | et 2022 |
| Revenue | | | | | |
| Tax Revenue | 1,993,707 | 2,230,104 | 1,836,000 | 2,300,000 | 2,500,000 |
| Interest Earnings | 42,354 | 28,473 | 33,000 | 7,000 | 10,000 |
| Total Revenue | 2,036,061 | 2,258,577 | 1,869,000 | 2,307,000 | 2,510,000 |
| Expenditure | | | | | |
| Economic Development Expense | 784,988 | 892,363 | 844,040 | 962,937 | - |
| Recreation Expense | 148,872 | 317,834 | 270,000 | 500,000 | - |
| Contributions & Transfers | 989,692 | 594,902 | 594,200 | 594,200 | 2,510,000 |
| Total Expenditure | 1,923,551 | 1,805,100 | 1,708,240 | 2,057,137 | 2,510,000 |
| TRT Fund Net Change | 112,510 | 453,477 | 160,760 | 1,249,863 | - |

Department Description

- Transient Room Taxes are collected on short-term rental transactions like hotel stays. There are limitations to what the funds can be used for as defined by state code. Typically, Wasatch County has used the funds to support applicable Heber Valley Tourism and Parks and Recreation activities.
- In 2022, rather than expend funds in the TRT fund, we will transfer those funds to the departments for use with a portion remaining for outside use.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budg- | Adopted Budget |
|-------------------------------|---------------|---------------|----------------|----------------|----------------|
| Restaurant Tax Fund | 2019 | 2020 | 2021 | et 2021 | 2022 |
| Revenue | | | | | |
| Tax Revenue | 599,549 | 681,766 | 693,785 | 860,000 | 880,000 |
| Interest Earnings | 91,350 | 50,847 | 30,000 | 7,000 | 14,000 |
| Total Revenue | 690,899 | 732,613 | 723,785 | 867,000 | 894,000 |
| Expenditure | | | | | |
| Operating Expense | 8,251 | 125,811 | 110,000 | 120,000 | - |
| Contributions & Transfers Out | 110,000 | 300,000 | 300,000 | 300,000 | 894,000 |
| Total Expenditure | 118,251 | 425,811 | 410,000 | 420,000 | 894,000 |
| Restaurant Fund Net Change | 572,648 | 306,802 | 313,785 | 447,000 | - |

- Restaurant Taxes are collected on purchases at food establishments in Wasatch County. There are limitations to what the funds can be used for as defined by state code. Typically, Wasatch County has used the funds to support applicable Parks and Recreation activities.
- In 2022, rather than expend funds in the TRT fund, we will transfer those funds to the departments.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|---------------------------|---------------|---------------|----------------|-----------------|----------------|
| Jail Commissary Fund | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Intergovernmental Revenue | 88,931 | 81,911 | 84,000 | 84,000 | 88,000 |
| Charges for Service | 31,238 | 30,265 | 36,000 | 32,000 | 32,000 |
| Miscellaneous Rev | 3,735 | 2,262 | 2,500 | 500 | 500 |
| Total Revenue | 123,904 | 114,438 | 122,500 | 116,500 | 120,500 |
| Expenditure | | | | | |
| Operating Expenditure | 113,184 | 132,389 | 133,300 | 133,300 | 137,300 |
| Total Expenditure | 113,184 | 132,389 | 133,300 | 133,300 | 137,300 |
| Net Change | 10,720 | (17,951) | (10,800) | (16,800) | (16,800) |

- The Jail Commissary Fund manages the financial transaction for commissary items in the County Jail. This includes work provided by inmates that is compensated.
- No major changes are proposed in this budget

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Tentative Budg- |
|---------------------------|---------------|---------------|----------------|-----------------|-----------------|
| 911 Emergency Service | 2019 | 2020 | 2021 | 2021 | et 2022 |
| Revenue | | | | | |
| Charges For Service | 184,749 | 252,136 | 192,000 | 192,000 | 246,000 |
| Interest | 23,018 | 13,643 | 12,500 | 4,000 | 4,000 |
| Appropriated Fund Balance | | 17,315 | | | |
| Total Revenue | 207,767 | 283,093 | 204,500 | 196,000 | 250,000 |
| Expenditure | | | | | |
| Operating Expense | 14,268 | 31,054 | 39,000 | 39,000 | 137,000 |
| Capital Expense | 143,676 | - | 69,000 | - | 23,000 |
| Overhead Expense | 44,548 | 57,840 | 80,000 | - | 90,000 |
| Transfer Out | | | 16,500 | | |
| Total Expenditure | 202,492 | 88,894 | 204,500 | 39,000 | 250,000 |
| 911 Fund Net Change | 5,275 | 194,199 | - | 157,000 | - |

- 911 Revenues are generated from phone lines in the county and distributed by Utah State to provide for the cost of public safety access points where emergency calls are routed.
- In 2022, funds are included for upgrades to software and hardware systems.

| | Actual Amount | Actual Amount | Adopted Budg- | Adjusted Budget | Adopted Budget |
|--------------------------------|---------------|---------------|---------------|-----------------|----------------|
| Liquor Distribution | 2019 | 2020 | et 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Intergovernmental | 50,958 | 54,820 | 60,000 | 60,000 | 58,000 |
| Interest | 5,415 | 2,353 | 3,400 | 200 | 400 |
| Appropriated Fund Balance | | | 6,600 | 6,600 | 1,600 |
| Total Revenue | 56,373 | 57,173 | 70,000 | 66,800 | 60,000 |
| Expenditure | | | | | |
| Operating Expense | - | 87,887 | 70,000 | 66,800 | 60,000 |
| Capital Expense | 45,000 | 87,665 | | 66,800 | |
| Total Expenditure | 45,000 | 175,552 | 70,000 | 133,600 | 60,000 |
| Liquor Distribution Net Change | e 11,373 | (118,379) | - | (66,800) | - |

- The Liquor Distribution fund manages revenues collected from state programs to mitigate the impact of liquor related social impacts.
- No major changes are proposed in this budget

| | Actual Amount | Actual Amount | Adopted Budg- | Adjusted Budg- A | dopted Budget |
|------------------------------|---------------|---------------|---------------|------------------|---------------|
| Library Fund | 2019 | 2020 | et 2021 | et 2021 | 2022 |
| Revenue | | | | | |
| Taxes | 1,009,518 | 1,187,059 | 1,147,203 | 1,147,203 | 1,260,924 |
| Fee in Leiu | 41,247 | 36,682 | 45,000 | 45,000 | 38,516 |
| Grants | - | 37,750 | 8,400 | 8,400 | 11,900 |
| Misc Revenue | 20,936 | 12,602 | 9,200 | 9,200 | 9,200 |
| Contributions & Transfers In | 2,942 | 950 | 500 | 500 | 500 |
| Total Revenue | e 1,074,642 | 1,275,043 | 1,210,303 | 1,210,303 | 1,321,040 |
| Expenditure | | | | | |
| Employee Expense | 596,780 | 546,193 | 754,661 | 754,661 | 793,073 |
| Operating Expense | 163,704 | 189,425 | 157,350 | 157,350 | 234,550 |
| Overhead Expense | 278,286 | 324,907 | 279,946 | 279,946 | 304,552 |
| Total Expenditure | e 1,038,771 | 1,060,525 | 1,191,957 | 1,191,957 | 1,332,175 |
| Library Fund Net Change | e 35,872 | 214,518 | 18,346 | 18,346 | (11,135) |

- Wasatch County operates the only Library that serves the whole community. It provides material loaning services, educational programs, and facilitates community events. It has its own property tax levy that provides the primary funding for its services and has an advisory board that aids in oversight of the facility. It consists of 10 full-time employees and one part-time employee.
- No major changes are proposed in this budget.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Tentative Budget |
|-------------------------------|---------------|----------------------|----------------|-----------------|------------------|
| Public Health Services | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Taxes | 588,119 | 695,741 | 660,901 | 660,901 | 676,934 |
| Fee in Leiu | 23,942 | 21,378 | 23,600 | 23,600 | 24,000 |
| Grants | 1,600,760 | 2,647,989 | 2,362,762 | 2,362,762 | 2,860,698 |
| Other Fees | 945 | 1,015 | 1,000 | 1,000 | 3,600 |
| Misc Rev | 103,254 | 76,960 | 56,800 | 10,000 | 50,580 |
| Total Revenue | 2,317,020 | 3,443,083 | 3,105,063 | 3,058,263 | 3,615,812 |
| Expenditure | | | | | |
| Employee Expense | 1,658,586 | 1,930,775 | 2,237,935 | 2,237,935 | 2,430,728 |
| Operating Expense | 820,349 | 554,950 | 768,062 | 768,062 | 868,762 |
| Overhead Cost | 45,550 | 61,495 | 200,868 | 200,868 | 219,524 |
| Capital Expense | | 117,371 | | | 73,341 |
| Total Expenditure | 2,524,486 | 2,664,590 | 3,206,865 | 3,206,865 | 3,592,355 |
| Public Health Fund Net Change | e (207,466) | 778,493 | (101,802) | (148,602) | 23,457 |

- Public Health Services consists of 20.5 budgeted FTEs and provides services for general wellness, environmental health, epidemiology, and community programs. It and a property tax levy but is primarily funded by grants from other entities.
- No major changes are proposed in this budget

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|---------------------------|---------------|---------------|----------------|-----------------|----------------|
| American Rescue Plan Act | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Intergovernmental Revenue | | | | 3,310,889 | 3,310,889 |
| Total Revenue | - | - | - | 3,310,889 | 3,310,889 |
| Expenditure | | | | | |
| Operating Expense | | | | 1,552,252 | 1,933,889 |
| Total Expenditure | - | - | - | 1,552,252 | 1,933,889 |
| ARPA Fund Net Change | - | - | - | 1,758,637 | 1,377,000 |

- The American Rescue Plan Act was legislation passed in 2021 to provide governments funding to address the ongoing COVID-19 Pandemic. In 2021 funds were used to purchase additional office space to benefit the Health Department, among other COVID-related expenditures.
- In 2022, the second tranche of funds is expected to be received and expenditures will be made for office renovations, vaccine clinics, PPE and cleaning supplies, and other necessary items.

| | Actual Amount | Actual Amount | Adopted Budg- | Adjusted Budget | Tentative Budg- |
|-----------------------------|----------------------|----------------------|---------------|------------------------|------------------------|
| MIDA Fund | 2019 | 2020 | et 2021 | 2021 | et 2022 |
| Revenue | | | | | |
| Fees | - | - | - | - | 90,000 |
| Contributions & Transfer In | | <u> </u> | | | 143,564 |
| Total Revenue | - | - | - | - | 233,564 |
| Expenditure | | | | | |
| Employee Expense | - | - | - | - | 214,655 |
| Operating Expense | - | - | - | - | 5,900 |
| Overhead Expense | - | - | - | - | 13,009 |
| Total Expenditure | - | - | - | - | 233,564 |
| MIDA Fund Net Change | - | - | - | - | - |

- The MIDA Coordinator department was created mid-year in 2021 to facilitate a large-scale development in the Jordannelle basin at the north end of the county. It helps support multiple entities through the complex project that is developing over the coming years. It consists of a single full-time staff member. The Military Installation Development Authority is a state agency that manages other aspects of the project.
- The 2022 budget includes the full-year budget for this department for the first time.

Capital Funds Information

Capital Funds are used to track expenditure of funds intended for long term infrastructure improvements.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|------------------------------|---------------|----------------------|----------------|-----------------|----------------|
| Capital Improvement Fund | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Fees | 361,576 | 363,361 | 380,000 | 380,000 | 430,000 |
| Misc Revenue | 39,475 | 25,933 | 18,000 | 409,704 | 14,000 |
| Contributions & Transfers In | | 2,000,000 | | 2,000,000 | 591,929 |
| Total Revenue | 401,051 | 2,389,293 | 398,000 | 2,789,704 | 1,035,929 |
| Expenditure | | | | | |
| Capital Expenditure | 242,359 | 37,535 | - | 1,353,391 | 616,929 |
| Transfer Out | | | | | 80,000 |
| Total Expenditure | 242,359 | 37,535 | - | 1,353,391 | 696,929 |
| CIP Fund Net Change | 158,692 | 2,351,758 | 398,000 | 1,436,313 | 339,000 |

Department Description

- The Capital Improvement Fund is funded through corridor preservation fees and transfers from other funds. It is used to provide for county capital needs.
- In 2022, a payment will be made on a property purchase for a transfer station that is a pass through from the Solid Waste SSD.

| | Actual Amount | Actual Amount | Adopted Budget A | Adjusted Budget A | Adopted Budget |
|---------------------|---------------|---------------|------------------|-------------------|----------------|
| B&C Road Fund | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Intergovernmental | 918,847 | 904,725 | 920,000 | 920,000 | 980,000 |
| Misc Revenue | 36,072 | 11,951 | 15,000 | 6,000 | 4,400 |
| Total Revenue | 954,919 | 916,676 | 935,000 | 926,000 | 984,400 |
| Expenditure | | | | | |
| Capital Expense | 1,134,337 | 873,253 | 1,679,000 | 800,000 | 1,819,000 |
| Total Expenditure | 1,134,337 | 873,253 | 1,679,000 | 800,000 | 1,819,000 |
| B&C Fund Net Change | (179,419) | 43,423 | (744,000) | 126,000 | (834,600) |

- B&C Road Fund provides for the collection of fuel taxes that are allocated by the state for the maintenance of class B and C roads.
- This budget includes funding for road maintenance projects.

| | Actual Amount | Actual Amount | Adopted Budge | t Adjusted Budget | Adopted Budget |
|--------------------------------|---------------|---------------|---------------|-------------------|----------------|
| Impact Fees | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Interest Income | 8,235 | 5,250 | 3,200 | 3,200 | 4,000 |
| Impact Fees | 404,193 | 438,283 | 402,000 | 825,000 | 860,000 |
| Contributions & Transfers | 2,752 | 2,752 | _ | | |
| Total Revenue | 415,181 | 446,285 | 405,200 | 828,200 | 864,000 |
| Expenditure | | | | | |
| Public Safety Capital Projects | 9,851 | - | 2,610 | 2,610 | - |
| Road Capital Projects | 264,988 | 249,697 | 355,000 | 355,000 | 400,000 |
| Park Capital Projects | 30,091 | 30,091 | 35,725 | 35,725 | 31,000 |
| Total Expenditure | 304,930 | 279,789 | 393,335 | 393,335 | 431,000 |
| Impact Fee Net Change | 110,250 | 166,497 | 11,865 | 434,865 | 433,000 |

- Impact fees are collected on new development projects for public safety, roads, and parks & recreation. This fund facilitates the use of those funds on approved capital projects for those services.
- No major Changes are included in this year's budget.

Internal Service Funds Information

Internal Service Funds are used to account for costs of services that are provided to other funds.

| Information Systems Services | Actual Amount 2019 | Actual Amount 2020 | Adopted Budget 2021 | Adjusted Budget 2021 | Adopted Budget 2022 |
|------------------------------|-----------------------|-----------------------|------------------------|-------------------------|------------------------|
| Revenue | 2015 | 2020 | 2021 | 2021 | 2022 |
| Charges For Services | 977,923 | 1,267,719 | 1,461,833 | 1,461,833 | 2,025,284 |
| Misc Revenue | 54,182 | 84,359 | 42,000 | 42,000 | 75,000 |
| Contributions & Transfers In | - | 250,676 | - | - | - |
| Total Revenue | 1,032,105 | 1,602,754 | 1,503,833 | 1,503,833 | 2,100,284 |
| Expenditure | | | | | |
| Employee Expense | 527,757 | 764,096 | 917,375 | 917,375 | 1,380,417 |
| Operating Expense | 191,636 | 184,571 | 161,280 | 161,280 | 277,280 |
| Capital Expense | 6,402 | 45,626 | 48,000 | 48,000 | 55,000 |
| Overhead Expense | 283,687 | 422,201 | 347,502 | 347,502 | 385,290 |
| Total Expenditure | e 1,009,483 | 1,416,494 | 1,474,157 | 1,474,157 | 2,097,987 |
| IS Service Fund Net Change | e 22,622 | 186,260 | 29,676 | 29,676 | 2,297 |

Department Description

- Information Systems Services consists of 11 full-time staff members. It provides network, help desk, and system administration for all county services as well as Parks & Recreation and Solid Waste SSDs.
- In 2022, three new full-time positions are proposed: a system administrator, a GIS analyst, and a business analyst.

| | Actual Amount Ac | tual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-----------------------------|------------------|-------------|----------------|-----------------|----------------|
| Computer Replacement | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Misc Revenue | 241,672 | 250,661 | 308,402 | 308,402 | 341,960 |
| Total Revenue | 241,672 | 250,661 | 308,402 | 308,402 | 341,960 |
| Expenditure | | | | | |
| Operating Expense | 137,817 | 147,570 | 308,402 | 308,402 | 341,960 |
| Total Expenditure | 137,817 | 147,570 | 308,402 | 308,402 | 341,960 |
| Comp. Repl. Fund Net Change | 103,855 | 103,091 | - | - | - |

- The computer replacement fund is a repository for expenses distributed to all county services to provide for the regular replacement of computer equipment.
- No major changes are proposed to this fund.

| | Actual Amount | Actual Amount Ac | dopted Budget A | djusted Budget A | dopted Budget |
|------------------------------|---------------|------------------|-----------------|------------------|---------------|
| Fleet Maintenance | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Charges for Services | 66,300 | 60,300 | 57,800 | 57,800 | 63,300 |
| Misc Revenue | 9,317 | 4,793 | 5,800 | 5,800 | 1,200 |
| Total Revenue | e 75,617 | 65,093 | 63,600 | 63,600 | 64,500 |
| Expenditure | | | | | |
| Operating Expense | 47,143 | 46,218 | 63,700 | 63,700 | 70,800 |
| Total Expenditure | e 47,143 | 46,218 | 63,700 | 63,700 | 70,800 |
| Fleet Maint. Fund Net Change | 28,474 | 18,875 | (100) | (100) | (6,300) |

• Fleet Maintenance manages charges for maintaining vehicle distributed throughout county departments.

• No major changes are proposed in this budget.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|----------------------------|---------------|---------------|----------------|-----------------|----------------|
| Fleet Replacement | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Misc Revenue | 298,940 | (135,202) | 220,200 | 220,200 | 367,700 |
| Total Revenue | 298,940 | (135,202) | 220,200 | 220,200 | 367,700 |
| Expenditure | | | | | |
| Operating Expense | 239,686 | 94,778 | 220,200 | 220,200 | 367,700 |
| Total Expenditure | 239,686 | 94,778 | 220,200 | 220,200 | 367,700 |
| Fleet Rep. Fund Net Change | 59,254 | (229,980) | - | - | - |

Department Description

• Fleet Replacement fund provides for the purchase of new vehicles as the useful life is reached.

• No major changes are proposed to this fund.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|----------------------------------|---------------|---------------|----------------|-----------------|----------------|
| Communication Equipment | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Charges for Services | 189,553 | 183,016 | 175,975 | 175,975 | 175,975 |
| Misc Revenue | 7,734 | 4,379 | 5,000 | 700 | 1,200 |
| Total Revenue | 197,286 | 187,395 | 180,975 | 176,675 | 177,175 |
| Expenditure | | | | | |
| Employee Expense | 53,657 | 63,832 | 54,890 | 54,890 | 65,123 |
| Operating Expense | 69,818 | 121,400 | 85,500 | 85,500 | 35,852 |
| Capital Expense | | | 61,000 | 61,000 | 76,200 |
| Total Expenditure | 123,475 | 185,232 | 201,390 | 201,390 | 177,175 |
| Communication Fund Net | | | | | |
| Change Department Description | 73,811 | 2,163 | (20,415) | (24,715) | - |

• Communication equipment funds radios for public safety and other county functions.

• No major changes are proposed to this fund.

Debt Service Funds Information

Debt Service Funds are used track bonds issued for county facilities and voterapproved projects.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|---------------------------|---------------|---------------|----------------|-----------------|----------------|
| County Bonds | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Taxes | 369,801 | 400,707 | 401,304 | 401,304 | 443,500 |
| Fee in Lieu | 18,964 | 13,118 | 20,576 | 20,576 | 22,000 |
| Bond Proceeds | - | 5,176,576 | - | 4,875,000 | - |
| Misc Revenue | 24,621 | 35,411 | 13,000 | 13,000 | 18,000 |
| Contributions & Transfers | 505,000 | 800,000 | 800,000 | 800,000 | 665,000 |
| Total Revenue | 918,386 | 6,425,811 | 1,234,880 | 6,109,880 | 1,148,500 |
| Expenditure | | | | | |
| Bond Payment | 1,049,675 | 1,044,625 | 1,052,875 | 7,375,000 | 981,200 |
| Total Expenditure | 1,049,675 | 1,044,625 | 1,052,875 | 7,375,000 | 981,200 |
| Bonds Fund Net Change | (131,289) | 5,381,186 | 182,005 | (1,265,120) | 167,300 |

Department Description

- In 2020, general obligation bonds were issued for Open Space projects and in 2021, a refunding of older bonds is in-progress to save on interest rate expense.
- No major changes are included in this budget.

| | Actual Amount | Actual Amount | Adopted Budget | Adjusted Budget | Adopted Budget |
|-------------------------------|---------------|-----------------|----------------|-----------------|----------------|
| Sales Tax Rev Bond | 2019 | 2020 | 2021 | 2021 | 2022 |
| Revenue | | | | | |
| Misc Revenue | 3,603 | 1,653 | 2,000 | 2,000 | 500 |
| Contributions & Transfers | 79,675 | 81,700 | 83,000 | 83,000 | 79,500 |
| Total Revenue | 83,278 | 83,353 | 85,000 | 85,000 | 80,000 |
| Expenditure | | | | | |
| Bond Payment | 81,175 | 85 <i>,</i> 650 | 85,000 | 85,000 | - |
| Transfer Out | | | | | 80,000 |
| Total Expenditure | 81,175 | 85,650 | 85,000 | 85,000 | 80,000 |
| Sales Tax Rev Fund Net Change | 2,103 | (2,297) | - | - | - |

- This fund services an existing Sales Tax Revenue bond issued in 2002 that expires in 2022.
- No major changes are proposed to this fund.