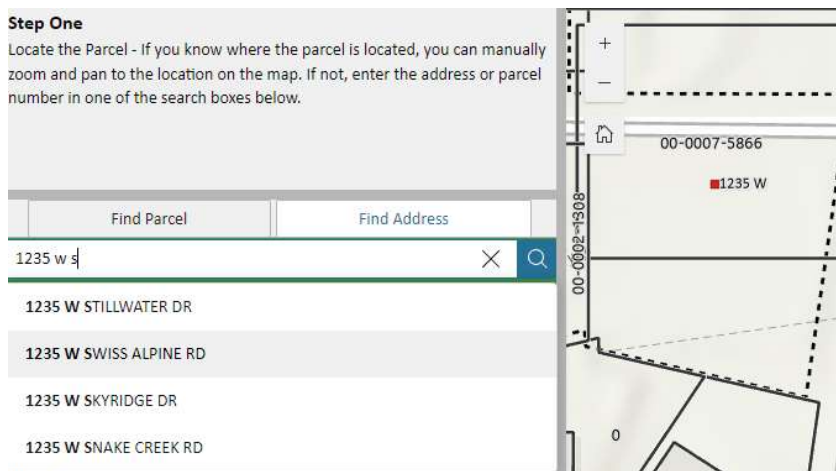


Application Submission

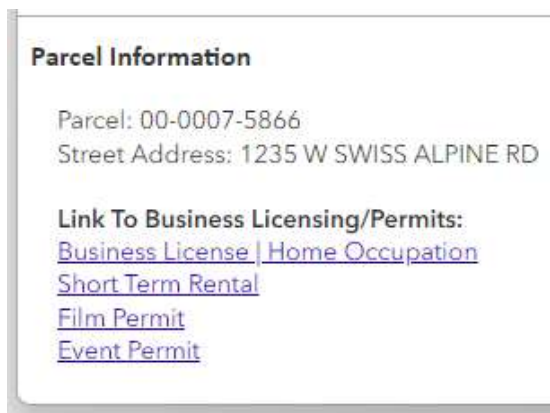
1. The County website will direct prospective applicants to the [Application Locator Map](#), on which they will locate their property via address, parcel number, or clicking on the map.



- a. If a parcel is not in unincorporated County, they will be redirected to their respective municipality. See the "Municipal Referrals" page for all municipality links and references.



- b. Properties in unincorporated County or in MIDA territory will display direct links for all four different business licensing applications.



- c. Each link from this map will have the selected parcel number autofilled in the form, which in turn autofills the site address fields.

Physical Business Address

Check this box if your business is managed or administrated outside of Wasatch County boundaries.

Wasatch County Parcel Number *
00-0007-5866

Address Line 1 *
1235 W SWISS ALPINE RD

Address Line 2

City *
MIDWAY

State *
UTAH

Zip *
84049

2. The County website will also have direct links to each of the forms if an applicant already knows their parcel number.

Physical Business Address

Check this box if your business is managed or administrated outside of Wasatch County boundaries.

Address Line 1 *
1235 W SWISS ALPINE RD

Address Line 2

City *
MIDWAY

State *
UTAH

Zip *
84049

- a. In some situations, the applicant may not need a local address for the Standard license or the Event or Film permits. If they check this box on those applications, the Parcel Number field disappears and is not required.
3. The applicant then completes and submits the form. After the Clerk's Office quality checks the application and assigns an application number, the applicant will receive an email confirming we are processing their application.
4. **License Renewals** - 60 days before a business license expires, the business manager on record will receive an email notifying them of the pending renewal. This email includes a unique link to the application form, which has been autofilled with all of their data currently in the system. They can verify all information on record and make edits as needed. They can then submit the renewal application, and it will be processed alongside all new applications.