

Zoning Map Amendment

Application Fee \$2500 + Costs (Costs may include Engineering Review expenses, legal noticing or mailings)

IMPORTANT NOTE: Per Wasatch County Code, all proposed amendments to the Title, Code of Zoning Map are due by JULY 15th to be considered by the County Legislative Body in November

Checklist Item	File Name	Discipline	Sheet Type
A letter addressing/answering: <ul style="list-style-type: none"> ○ Parcel Size of the proposed property and requested zone ○ What is the proposed zoning change that you are asking the Planning Commission to consider? ○ What changed or changing conditions make your proposed amendment reasonably necessary? ○ Identify the positive impact of the proposed changes ○ Identify the negative impact of the proposed changes ○ How is this proposal in the best interest of the community and the general public? ○ In what way(s) will the proposed zone change promote the goals and objectives of the General Plan? ³ 	01 - Letter of Request	General	Document
Legal description of the proposed amendment boundary	02 - Legal Description	Survey/Mapping	Document
Zone Map showing the area you want to change as it exists now	03a - Existing Zoning	Survey/Mapping	Plans
Zone Map showing the area to be changed as it would exist if the change is granted	03b - Proposed Zoning	Survey/Mapping	Plans
A slope map showing categories of slopes at zero to ten percent (10%), eleven (11) to twenty percent (20%), twenty one (21) to thirty percent (30%) and over thirty percent (30%) slopes	04 - Slope Map	Survey/Mapping	Plans
Conceptual drawings showing the proposed development for the area	05 - Proposed Concept	Architectural	Plans

An accurate list of names and addresses of all property owners of current record within 500 feet of the property, including your own. (This information is available in the Wasatch County Recorder's Office)	06 - Addresses	Other	Document
<p>Envelopes:</p> <ul style="list-style-type: none"> ○ Provide unsealed ○ Self-adhesive/sealable ○ Stamped envelopes ○ With the return address left blank ○ Addressed to each property owner of current record within five hundred (500) feet of the property ○ And pay a \$0.50 per letter charge. The Planning Office will then mail the letters for you 	**Must be turned in to Planning Department**		
Any additional supporting documents	Other - [Insert Custom Name Here]		
Response to DRC comments indicating how your proposal resolves previous review comments (resubmittals only)	DRC Response	Other	Document

1. All items on the checklist must be included for an application to be considered complete. If you feel an item is not applicable to your application, a letter stating why the item is not applicable should be submitted in the place of the item.
2. The above checklist may not be comprehensive depending on the project specifics. Per Wasatch County Code, the applicant shall provide any additional information which the County staff, Planning Commission, and/or legislative body may reasonably require in a specific instance.
3. The Wasatch County General Plan can be found on the County website at www.wasatch.utah.gov
4. If changes to your application are necessary, you may resubmit your response through the portal. **DO NOT DELETE** any existing uploaded files. Label all new uploads per the same naming convention so that a revision is reflected in the revision column instead of as an additional document. **Deleting documents may delete your plan review and hold up the processing of your application.**
5. Instructions on how to retrieve the address of each property owner of current record within 500 feet of the property, can be found by [clicking this link](#).