TAP Project Grant Application

Please fill in the Project Information and the sections that apply to either Trails, Arts, or Parks. Once complete, save as a pdf file, and submit via email with other required documents to **taptaxboard@wasatch.utah.gov**

Please review the application process guideline and rules before completing the application, https://wasatch.utah.gov/tap.

Project Information

Project Name:

Project Location or Address:

Organization Name:

Organization tax ID (if applicable):

Primary Contact: **Secondary Contact:**

 phone number: phone number:

 email address: email address:

Organization Type: *(Check Box and provide Organization Name)*

 Wasatch County Department

 Nonprofit Organization

 Foundation

 Local Organization

 Other

Project Abstract: *Describe the project in a concise summary. (500-character limit.)*

Total Cost of Project:

    Amount Requested:

    Applicants Matching Funds (if any):

      Cash Contributions & In-Kind services and/or materials Value:

      Is your Matching Cash Secured?   Yes   No

        If not, when will it be in hand?

Project Description: *Describe your project in detail. (3,000-character limit.)*

Community Need & Benefits: *Please describe how the project meets and fulfills a demonstrated community need and provides benefit to the community. (500-character limit)*

How does this project meet the intent of TAP? *(i.e., Improve the Quality & Accessibility of Trails, Arts, & Parks across Wasatch County, for its residents' and visitors' direct use and benefit. (500-character limit))*

Collaboration with other Community Supporting Groups.

Does the project collaborate/coordinate with other entities?   Yes   No

If yes, which entities and to what extent does the project collaborate/coordinate with these entities? *(Please include a letter of support in your email submission if available)*

Describe the support provided:

Volunteer Hours:

Is a portion of the project created using volunteer hours?   Yes   No

If yes, How Many? *(Hours will be valued @ the current state standards per hour)*

Please describe how volunteer hours are used.

Project Completion Timeline:

What is the schedule for this project? *(Include Dates & Milestones)*

Will you need longer than one year to complete the project?   Yes   No

If yes, how many more months will you need to complete the project? *(Please explain in detail why?)*

On Going Maintenance Plan:

What is the long-term maintenance plan and projected maintenance cost?

Trails Project: *Skip if NOT a trail project*

Is this project part of a county, city or regional master plan?	Yes	No
Will this trail connect to other established trails?	Yes	No
If not, will it be in the future?	Yes	No
If yes, which trails and where?		

How many miles of trail will be built or maintained?

Users:

How many individuals do you estimate will use this trail project?

Why do you feel this is a realistic estimate?

Land Ownership:

Who owns the land on which the project will be built?

Does your project require an easement *(trails on private property require recorded public easement)?*

Funding for the Whole Trail:

Will you be applying for other grants to fund this project?   Yes   No

    If yes, please specify the other grant(s) and the amount of money you are requesting.

Engineering:

Is engineering required?   Yes   No

    If yes, has any engineering or conceptual design work been completed?

When will it be ready for construction?

Permits:

Are any permits required to build this trail?   Yes   No

    List permits that are required:

Does the project require cultural clearance?   Yes   No

Trail Classification: *(Select One)*

    Single Track   Multi-Use   Dedicated Use

    If Dedicated Use: Equestrian   Bike   Run   Walk

| Motorized: | Yes | No | Width? |
| Paved: | Yes | No | Width? |

If this is a bike trail, describe the difficulty or rating.

Additional Questions:

What level of accessibility will this project have?

Is it ADA *(Americans with Disabilities Act)* compliant at the trailhead?　　　Yes　　　No

Is there adequate parking at the trailhead, along with a kiosk containing a map?

　　　　　　　　　　　　　　　　　　　　　　　　　　　　Yes　　　No

For Parks & Open Space Projects: *Skip if not a Parks project*

New or Existing Park:

Is this project for an existing park or to establish a new park?　　　Existing　　　New

What is the approx. size of this park project?

Concept Drawing: *(Please include concept drawings of the park, including the placement of any recreation equipment or activities, in your email submission.)*

Users:

How many individuals do you estimate will use this park project?

Why do you feel this is a realistic estimate?

Public Access:

Will the public be charged to access the new amenity?　　　Yes　　　No

If yes, provide details on the charges.

For Arts, Museums, Ecological and Botanical projects:

Please check the type of Arts project:

Music   Art   Museum   Theatre   Botanical

Term of Project:

Will this project have:

Long-term impact and ongoing use   Short-term/one-year use

Will this be recurring?   Yes   No

   If yes, how often?

Community Involvement:
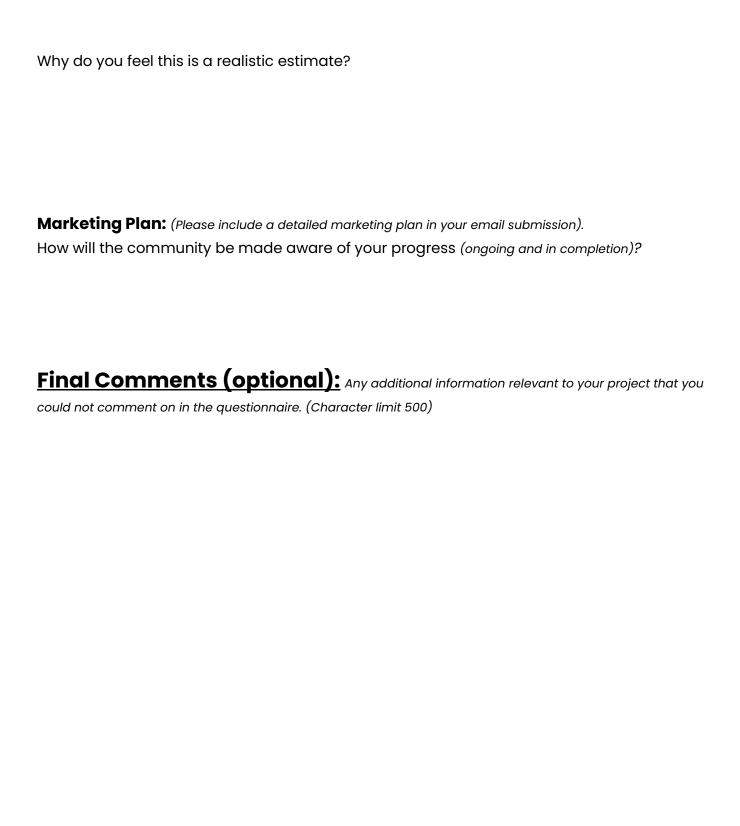
Describe how community members will get involved.

Admissions Fees:

Will there be an admission fee?   Yes   No

If yes, will there be a discounted admission fee for local residents?   Yes   No

Users:

How many individuals do you estimate will attend or use this Arts project?

Why do you feel this is a realistic estimate?

Marketing Plan: *(Please include a detailed marketing plan in your email submission).*
How will the community be made aware of your progress *(ongoing and in completion)?*

<u>**Final Comments (optional):**</u> *Any additional information relevant to your project that you could not comment on in the questionnaire. (Character limit 500)*

Required Attachments and Supporting Materials

- Project 12 to 24 Month Timeline Document
- Budget Spreadsheet
- W-9 Tax Form
- Concept Drawings
- Project Area Map
- Letters of Support
- Marketing Plan
- Other Needed Documents

Once complete, save as a pdf file, and submit via email with other required documents shown above to **taptaxboard@wasatch.utah.gov.** Please limit email size to less than 15 Mb. Send multiple emails if necessary.