



Wasatch County

ENGINEERING DEPARTMENT

25 North Main Heber City, Utah 84032

Phone: (435)657-3180 Fax: (435)657-0283

<http://www.wasatch.utah.gov/Engineering>

INSTRUCTIONS FOR PERMIT APPLICATIONS

BEFORE SUBMITTING ANY PERMIT APPLICATION, YOU MUST FIRST CHECK WITH THE PLANNING DEPARTMENT AT 435-657-3205 AND FOLLOW THEIR INSTRUCTIONS TO RECEIVE APPROVAL.

Review documents at <https://wasatch.municipalcodeonline.com> and APWA (American Public Works Association) <http://utah.apwa.net/>.

Right-of-Way Excavation Permit:

This permit is required for any excavating work within the County Right-of-Way or in the adjacent public utility easement. This permit is typically used for utility installations. All disturbed areas must be re-seeded. Avoid cutting asphalt pavement if possible.

Driveway & Encroachment Permit:

This permit is required for those individuals connecting their driveways or installing landscaping inside the Wasatch County Right-of-Way without an approved building permit. The driveway must be 200 feet or less in length; 10% or less in grade; with no bridges or retaining walls. Landscaping must not impact road maintenance or snow removal operations and be outside the clear zone. Shared driveways must use the Subdivision Construction Permit.

Grading Permit:

This permit is required if you are excavating, constructing berms, ponds, driveways more than 200 feet long, structures, slope retention, stockpiling or transporting common or granular materials in the county. Provide an Engineer-Stamped set of plans if bridges, retaining walls, embankments or engineered fills (berms and ponds) are involved. When the work requires an Engineer-Stamped set of plans, provide a fee equal to 5% of the Engineer's Estimate. Once work is complete, schedule a Final Inspection and provide a PDF electronic copy of the as-built plans identifying all changes. Permits must comply with county codes: 16.21.39 and 16.27.15.

Subdivision Construction Permit:

This permit is necessary to create a subdivision; split a parcel; create a shared driveway, etc. For engineer-stamped projects such as berms; landscaping; leveling slopes, or activities not related to subdivision development, use the Grading Permit application. Before using this permit, you must have Planning Department Final Approval as per county code 16.27.15.

ALL WORK MUST BE COMPLETED AS PER WASATCH COUNTY CODE and APWA UTAH